

The Bahrain International Commercial Court Procedural Rules

Schedule of Charges

(Issued by the Court Council on 02/02/2026)

1. This Schedule of Charges forms part of the Procedural Rules of the Bahrain International Commercial Court and will be applied in all proceedings falling under the jurisdiction of the Court in accordance with Article 2 of the Rules.

2. The Schedule of Charges may be separately amended from time to time by the Court.

Methods of Payment

3. Payment of charges may be made through the Court's electronic filing portal, by bank transfer, by cheque, by bank card, or by any other means that the Court may approve and direct.

4. Payments will be deemed received by the Court on confirmation of credit in the Court's designated account.

Currency and Taxes

5. Charges are fixed and payable in US dollars unless otherwise authorized by the Court.

6. Charges may be subject to Value Added Tax or similar taxes at the prevailing rate.

Filing Charge

7. A non-refundable filing charge of \$5,000 is payable by the claimant or appellant in all cases or by the applicant in an arbitration-related matter.

Judicial Charges

8. Time spent by each Judge and Deputed Judge in the conduct of the proceedings (including arbitration-related proceedings) will be charged at \$500 for each hour of work, and at \$4,000 for each full day of any in-person hearing.

9. Judges and Deputed Judges are entitled to reimbursement of reasonable expenses incurred in the course of the proceedings, within limits set by the Court's financial regulations.

Advance Payments

10. The claimant, appellant, or applicant in an arbitration-related matter, on filing their claim, appeal or application, and the respondent, appellee, or respondent in an arbitration-related matter, on submitting their response, will each pay an advance of \$12,500 towards the Judicial Charges.

11. At any stage of the proceedings, the Court may direct the parties to make additional advances towards the Judicial Charges, in the amount and proportions it deems appropriate to cover accruing and future costs.

Security for costs

12. If a Tribunal or Deputed Judge orders a Party to provide security for the costs of any application, the Party ordered will pay the sum directed to the Court, which will hold it to the order of the Tribunal or Deputed Judge.

Custodian Fees

13. Fees for any custodian appointed pursuant to Article 35 of the Rules will be fixed by the Tribunal or Deputed Judge and paid in advance by the Party so directed.

Registry services

14. A charge of \$100 will be made for any certification or certified copy provided pursuant to Article 19 of the Rules.

Re-issue of an order of the International Committee

15. A charge of \$100 will be made for the re-issue by the Court of any order or judgment of the International Committee pursuant to Article 56.3 of the Rules.

Support services

16. The charges set out in this Schedule of Charges do not include or cover the cost of any related support services, including court reporting, transcription, translation, photocopying and catering, all of which will be charged separately to the Parties as applicable.

Non-Payment

17. Failure to pay any Charge or advance required by the Rules or Schedule of Charges or directed by the Court or by a Tribunal or Deputed Judge within the prescribed time, may result in refusal of registration of an application, stay of the proceedings, or striking out of the case.

18. The Court will notify the defaulting Party accordingly and may, in its sole discretion, permit a short extension of the payment deadline.

19. Unpaid Charges constitute a debt owed to the Court and may be enforced accordingly.

Unexpended Balances

20. On final disposal of a case and the full payment of all outstanding Judicial Charges, the Court will render an accounting to the parties for the payments made and return any unexpended balance to the party in the proportions in which the payments were made.

Disputes

21. Any dispute regarding any of the charges included in the Schedule of Charges will be determined by the Court.